

ALERT DRIVING SCHOOL, INC.

Certified by the Michigan Department of State, Certificate # P000323

2116 Brinston, Troy, Michigan 48083

Telephone (248) 855-1234

Email: alertdrivingschl@yahoo.com

www.Alertdrivingschools.com

Our Office Hours are By Appointment Only
Closed on Holidays

SEGMENT ONE STUDENT CONTRACT

Program Number
To be filled in by Alert Driving School, Inc.

Insert Date You Prefer, see last page
for available class start dates

I, the undersigned, agree to pay Alert Driving School, Inc. the tuition set forth hereinafter for the described driver's education course:

Name: LAST First Middle D.O.B. (must be in mm-dd-yyyy) (EXACTLY as listed on Birth Certificate)

*Cannot attend the first day of class without a copy of the birth certificate.

Student's Address: NUMBER & STREET CITY ZIP CODE Student's Cell Phone Number

Name of Daytime School Attending Student's Signature Date Signed

IF THE STUDENT DOES NOT RESIDE WITH BOTH PARENTS, YOU MUST LIST THE FOLLOWING INFORMATION FOR THE PARENT WHO IS ALSO SIGNING THIS CONTRACT.

Name of Parent / Guardian

Parent/Guardian's Address: NUMBER & STREET CITY ZIP CODE Parent/Guardian's Cell Phone Number

SINCE THE STUDENT IS A MINOR, UNDER AGE 18, A PARENT MUST ALSO SIGN THIS FORM

Parent/Guardian's Signature and date signed

By signing this Contract, parent or guardian gives permission for their teenager to enroll in driver education at ALERT DRIVING SCHOOL, INC, subject to the terms and conditions are set forth on Page 2 of this Contract. This Contract is only in effect when it has been signed by a duly authorized representative of Alert Driving School, Inc.

Keith N. Lee

Alert Driving School, Inc. Signature

Date (This is the official date of this Contract)

SEGMENT ONE STUDENT CONTRACT

TERMS AND CONDITIONS OF THIS CONTRACT

1. Number of Hours of Instruction: This Contract provides that the Student will receive a minimum of 24 hours of classroom instruction and a minimum of 6 hours Behind the Wheel and at least 4 hours of observation.

2. Make-up policy for classroom instruction: Effective April 14, 2015: **A STUDENT IS PERMITTED TO MAKE UP NO MORE THAN 3 CLASSES FOR ANY CLASSROOM ABSENCE. FOR EACH DAY THE STUDENT IS ABSENT, A FEE OF \$30 IS REQUIRED BY THE NEXT CLASS DAY. NO EXCEPTIONS.** Those make up sessions must be made up during the next scheduled classroom instruction session and are made up by attending the same session number that the student was absent from. In the event that a student is absent from more than 3 classes, the student then forfeits the enrolled class, and no refund will be provided. **Parent / Guardian Initials:** **Student Initials:**

3. Knowledge test passing score. A minimum score of 70% or higher on the State of Michigan Multiple Choice Test, higher passing scores are permitted. Up to two retakes are allowed.

4. The Fee for the Course: \$360.00, which is all inclusive **except** in the event that the prevailing retail price of regular (cash price) charge for fuel exceeds \$4.00 per gallon; in that event Alert assesses a \$10.00 surcharge. No additional fees are charged for make-up sessions or supplies. All fees must be paid as follows: a deposit of \$200.00 with submission of your Contract and the balance of \$160.00 (and surcharge, if any) is due on the first day of classroom instruction. If any surcharge is payable, Alert will notify you prior to the first day of classroom instruction.

Payment is accepted by cash, check or money order. If you pay in cash, please be certain that you receive a receipt for all such payments. There will be \$40.00 charge for any NSF or STOP PAYMENT checks.

Transportation for road lessons is included at no additional cost from your home, provided it is within a 5 mile radius of the class location. If you reside more than 5 miles from the classroom location, you must provide your own transportation to and from the school for your minimum of 6 hours Behind the Wheel training.

Students will receive use of a textbook during the course. The textbook **must be returned at the end of the course in good condition (the textbooks must be in condition to be used again)** or there will be a \$65.00 to replace the textbook, payable before the Certificate of Completion will be issued.

5. Refund Policy: Our policy is to give a full refund, less a \$50 registration fee, up to 4 days prior to the beginning of classroom sessions. No refunds will be issued after that date.

6. Behind the Wheel Instruction Agreement. Alert Driving School, Inc. will conduct the behind-the-wheel instruction in a dual controlled automobile that is fully insured to cover each student enrolled in the program. At least two students will be in the driver education vehicle whenever behind-the-wheel instruction is provided. **OR** A statement signed by the parent or guardian granting approval for individualized behind-the-wheel instruction must be submitted before any student is allowed to ride alone with a driver education instructor. Effective April 14, 2015: **THERE WILL BE A \$30 FEE FOR ANY MISSED DRIVES, DUE AT THE TIME OF THE NEXT SCHEDULED DRIVE, NO EXCEPTIONS. You must provide a 24 hour notice directly to the instructor's contact number, which will be provided on the first day of class.** **Parent / Guardian Initials:** **Student Initials:**

7. Address Where Instruction Will Be Given: **MARIAN HIGH SCHOOL**
7225 Lahser, Bloomfield Hills, MI (Near 14-1/2 Mile)
Room 308 (Use The Back Door) *Unless otherwise noted.*

7. Health: By signing this form, the Student and/or Parent/Guardian verifies that the Student has 20/40 vision or better and does not have any physical or mental condition that would affect their ability to operate a motor vehicle safely on public streets.

8. Classroom Conduct: By signing this form, the Student and/ or Parent/Guardian understands that the Student is to conduct him/herself properly while in or about the class facilities or motor vehicle and show due respect to my instructors, as well as fellow students. If I am expelled from the course, no refunds will be given.

9. Birth Certificate: **A COPY OF THE APPLICANTS BIRTH CERTIFICATE MUST BE INCLUDED WITH THE APPLICATION. Student must be 14 years 8 months old to begin with verification by birth certificate required. 256.653 Section 33 (i)**

NOTICE: This driver education provider is required to be certified by the Secretary of State. If you have any complaint that cannot be settled with the provider, please complete the Driver Education Complaint form found under "Driver Programs Division" on the Department of State website; www.michigan.gov/sos. Completing driver education does not guarantee a driver's license.

***** TO REGISTER *****

After completion of this form, please mail pages one & two, as well as the other required documents, to 2116 BRINSTON DR, TROY, MI 48083-2507 with \$200, which will be applied towards your tuition. We DO NOT confirm enrollment, please take cashing of check as confirmation.

Balance of \$160 is due at the first class.

HAVE YOUR STUDENT ARRIVE PREPARED FOR THE FIRST DAY OF CLASS

MARIAN HIGH SCHOOL

7225 Lahser, Bloomfield Hills

(Near 14-1/2 Mile)

Room 308 (Use The Back Door) *Unless otherwise noted.*

2019 SCHEDULE

**** WE'RE SORRY FOR ANY INCONVIENCE BUT WE ARE NOT SCHEDULING SEGMENT #1 CALSSES FOR THE REMAINDER OF 2020. WE WILL UPDATE WITH 2021 SCHEDULE CLOSER TO THE END OF THE YEAR! ****

<<<< Be Certain to List Your Preferred Date on Page 1 >>>>

MAKE SURE THAT THE FOUR DOCUMENTS REQUIRED ARE SENT IN WITH THIS CONTRACT! If anything is missing this will result in paperwork being mailed back, which could impede the whole process.

- 1. Signed Contract**
- 2. Initial Sheet With All Initials**
- 3. Signed Waiver**
- 4. A Copy Of Birth Certificiate**

****IT IS EXTREMELY IMPORTANT THAT BOTH THE PARENT(S) / GUARDIAN(S) READ THE ENTIRE CONTRACT PRIOR TO SIGNING AND REGISTERING YOUR STUDENT****

Parent Waiver Agreement for Individualized On-The-Road Instruction

By signing below, I, _____, authorize Alert Driving School, Inc. to allow a

Printed Name of Parent/Guardian

certified instructor employed by Alert Driving School, Inc. to offer my child on-the-road driving instruction without another passenger in the vehicle. I understand that my son/daughter must still complete at least four hours of observation time as a passenger in a driver education vehicle driven by another driver education student.

Signature of Parent/Guardian

Date

Keith N. Lee

Signature of Provider